


## CUSTOMS POWER OF ATTORNEY/DESIGNATION AS EXPORT FORWARDING AGENT

### Instructions for Completing the Power of Attorney

1. **Check the appropriate box to indicate company status**
  - Individual -State person's name in filed 3
  - Partnership – Indicate full name of general partner and partnership name in filed 3. Supply an addendum on company letterhead
  - Sole Proprietorship – Indicate full name of individual and company in filed 3
  - Corporation
  - Limited Partnership – State names of general partners who have authority to bind the entity. Copy of partnership agreement is required
  - Limited Liability Company
2. **IRS/EIN or Customs Assigned Number**
3. **Full Legal Name of Entity** (including any DBAs)
4. **Doing Business As** -use dropdown to select (this should be the same as in field 1)
5. **State Of** -Indicate the state, province, or country under whose laws the company operates
6. **Physical Address** -this is the official physical address of the company's home office, or individual home address.
7. **E-mail Address** – Enter the email address of the company/individual Officer signing the Power of Attorney
8. **In Witness Whereof** -Full Legal Name of Entity (name must be the same as in field 3)
9. **Signature** -must be an Officer of the Company
10. **Printed Name** -name of Officer Signing the Power of Attorney
11. **Title/Capacity** -of Officer Signing the Power of Attorney (e.g. President, Vice President, Treasurer, etc.)
12. **Date** -the date the power of attorney is signed



**CUSTOMS POWER OF ATTORNEY/DESIGNATION AS EXPORT FORWARDING AGENT**  
and  
**Acknowledgement of Terms and Conditions of Service**

Select appropriate box below

1  Individual  Partnership  Limited Partnership  Corporation  Sole Proprietorship  Limited Liability Company

IRS/EIN or Customs Assigned Number 2

KNOW ALL MEN BY THESE PRESENTS: That 3  
(Full name of Individual, Partnership, Limited Partnership, Corporation, Sole Proprietorship, or Limited Liability Company)

Doing business as a 4 5  
(Individual, Partnership, Limited Partnership, Corporation, Sole Proprietorship, or Limited Liability Company) under the laws of the State of

residing or having a principal place of business at 6  
(Physical address)

receiving electronic communications at 7  
(email address)

hereby constitutes and appoints EMO Trans, Inc. its officers, employees, successors and/or specifically authorized agents, to act for and on its behalf as a true and lawful agent and attorney of the grantor for and in the name, place, and stead of said grantor, from this date, in the United States, including the customs territory of the United States (the "territory") either in writing, electronically, or by other authorized means, to:

Make, endorse, sign, declare, or swear to any customs entry, withdrawal, declaration, certificate, bill of lading, carnet or any other documents required by law or regulation in connection with the importation, exportation, transportation, of any merchandise in or through the customs territory, shipped or consigned by or to said grantor;

Perform any act or condition, which may be required by law or regulation in connection with such merchandise deliverable to said grantor, to receive any merchandise;

Make endorsements on bills of lading conferring authority to transfer title; make entry or collect drawback; and to make, sign, declare, or swear to any statement or certificate required by law or regulation for drawback purposes, regardless of whether such document is intended for filing with Customs;

Sign, seal, and deliver for and as the act of said grantor any bond required by law or regulation in connection with the entry or withdrawal of imported merchandise or merchandise exported with or without benefit of drawback, or in connection with the entry, clearance, lading, unloading or navigation of any vessel or other means of conveyance owned or operated by said grantor, and any and all bonds which may be voluntarily given and accepted under applicable law and regulations, consignee's and owner's declarations provided for in section 482, Tariff Act of 1930, as amended, or affidavits or statements in connection with the entry of merchandise;

Sign and swear to any document and to perform any act that may be necessary or required by law or regulation in connection with the entering, clearing, lading, unloading, or operation of any vessel or other means of conveyance owned or operated by said grantor;

Authorize other Customs Brokers duly licensed within the territory to act as grantor's agent; to receive, endorse and collect checks issued for Customs duty refunds in grantor's name drawn on the Treasurer of the United States; if the grantor is a nonresident of the United States, to accept service processes on behalf of the grantor;

And generally to transact Customs business, including filing of claims or protests under section 514 of the Tariff Act of 1930, or pursuant to other laws of the territories, in which said grantor is or may be concerned or interested and which may properly be transacted or performed by an agent and attorney;

Giving to said agent and attorney full power and authority to do anything whatever requisite and necessary to be done in the premises as fully as said grantor could do if present and acting, hereby ratifying and confirming all that the said agent and attorney shall lawfully do by virtue of these presents, including the waiver of confidentiality requirements to conduct same;

This power of attorney to remain full force and effect until revocation in writing is duly given to and received by grantee (if the donor of this power of attorney is a partnership, the said power shall in no case have any force or effect in the United States after the expiration 2 years from the date of its execution);

Appointment as Forwarding Agent: Grantor authorizes the above Grantee to act within the territory as lawful agent and sign or endorse export documents (i.e., commercial invoices, bill of lading, insurance certificates, drafts and any other document) necessary for the completion of an export on grantor's behalf as may be required under law and regulation in the territory, to transmit export information electronically in reliance on the accuracy of the information provided by Grantor, to endorse or counter-sign weight certificates or tickets provided by grantor or grantor's designee, endorse or regrade drafts or checks drawn to the order of the grantor or grantor's designee and to appoint forwarding agents on grantor's behalf;

Grantor acknowledges the receipt of EMO Trans, Inc. Terms and Conditions of Service governing all transactions between the Parties.

If the Grantor is a Limited Liability Company, the signatory certifies that he/she has full authority to execute this power on behalf of the Grantor.

Grantor hereby certifies that all statements and information obtained in the documentation provided to Grantee relating to exportation are true and correct. Further, Grantor acknowledges that Grantee does not agree to act as the "exporter" for purposes of the U.S. Export Administration Regulations, or any other applicable laws and regulations, and that Grantee shall not be responsible for determining licensing requirements and obtaining licensing authority pursuant to applicable laws and regulations, unless specifically requested in signed writing by Grantor and agreed to in signed writing by Grantee.


Sufficiency of any electronic or other signature below shall be construed according to the law of the State of Georgia.

IN WITNESS WHEREOF, the said 8  
(Full Legal Name of entity)

caused these presents to be sealed and signed: 9 10  
(signature) (printed name)

Title/Capacity 11 Date 12

If you are the Importer of record, payment to the broker will not relieve you of liability for U.S. Customs and Border Protection (CBP) charges (duties, taxes or other debts owed CBP) in the event the charges are not paid by the broker. Therefore, if you pay by check, CBP charges may be paid with a separate check payable to the "U.S. Customs and Border Protection" which shall be delivered to CBP by the broker. Importers who wish to utilize this procedure must contact our office in advance to arrange timely receipt of duty checks.



EMO Trans Terms & Conditions Apply

v. 1. 2. 2024

**CUSTOMS POWER OF ATTORNEY/DESIGNATION AS EXPORT FORWARDING AGENT**  
 Instructions for Completing the Power of Attorney

**Individual Certification**

Have this section completed by a Notary Public only if the laws of the jurisdiction where the power of attorney is signed require that the form be notarized. Otherwise, individual certification is optional.

**Partnership or Limited Partnership Certification**

If the partner signing the Power of Attorney is a nonresident corporation, the corporate certification must be completed. (See the guide for corporations, above).

Have this section completed by a Notary Public only if the laws of the jurisdiction where the Power of Attorney is signed, or the partnership's rules require that the form be notarized. Otherwise, the partnership certification is optional.

**INDIVIDUAL, PARTNERSHIP OR LIMITED PARTNERSHIP CERTIFICATION**

CITY \_\_\_\_\_  
 COUNTY \_\_\_\_\_, SS  
 STATE \_\_\_\_\_

On this Day \_\_\_\_\_ day of Month \_\_\_\_\_, 20\_\_\_\_, personally appeared before me \_\_\_\_\_  
 Residing at \_\_\_\_\_, personally known or sufficiently identified to me,  
 who certifies that \_\_\_\_\_ (is) (are) the individual(s) who executed the foregoing instrument and  
 acknowledge it to be \_\_\_\_\_ free act and deed.

\_\_\_\_\_  
 (Notary Public)

**Only complete if a Foreign Entity**

**CORPORATE CERTIFICATION**

**(To be made by an officer of the company other than the one who executes the power of attorney)**

13. I –Name of second officer
14. Certify that I am the –Second officer title/capacity
15. Of -Full Legal Name of Entity in field 3 of the power of attorney
16. State Of -Indicate the state, province, or country under whose laws the company operates
17. That Name of Officer Signing the Power of Attorney
18. Is the Title/Capacity of Officer Signing the Power of Attorney (e.g. President, Vice President, Treasurer, etc.)
19. Day/Month/Year - The date for the meeting held
20. City of -Indicate the state, province, or country where certificate is being signed
21. Day/Month/Year - The date for witnessing
22. Signature -Signature of second officer
23. Date -The date corporate certificate is signed

**Only complete if a Foreign Entity**

**CORPORATE CERTIFICATION**

**(To be made by an officer of the company other than the one who executes the power of attorney)**

I, **13** \_\_\_\_\_, certify that I am the **14** \_\_\_\_\_ of  
 \_\_\_\_\_ **15** \_\_\_\_\_, organized under the laws of the State of **16** \_\_\_\_\_ that  
 \_\_\_\_\_ **17** \_\_\_\_\_, who signed this power of attorney on behalf of the donor, is the  
 \_\_\_\_\_ **18** \_\_\_\_\_ of said corporation; and that said power of attorney duly signed, and attested for and on  
 behalf of the said corporation by authority of its governing body as the same appears in a resolution of the Board of Directors passed at a regular  
 meeting held on the Day **19** \_\_\_\_\_ day of Month \_\_\_\_\_, 20\_\_\_\_, now in my possession or custody. I further certify that the resolution  
 in accordance with the articles of incorporation and bylaws of said corporation and was executed in accordance with the laws of the State or  
 Country of Incorporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of said corporation, at the city of **20** \_\_\_\_\_  
 this Day **21** \_\_\_\_\_ lay of Month \_\_\_\_\_, 20\_\_\_\_

**22** \_\_\_\_\_ **23** \_\_\_\_\_  
 Signature Date